

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT THE MARY WILLIAMS
MEMORIAL HALL TUESDAY 16th JANUARY 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey

clerk@sancreedparishcouncil.org

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors to the Meeting which started @19:00		
REF.	DESCRIPTION	
24-01/1	<p>PRESENT: Cllr Hawkins (Chair); Cllr W James (Vice Chair); Cllrs Bottrell, Goodman, Freeman, Haigh, Harvey, P James, Nicholls, and Nicholson</p> <p>CLERK: Victoria Burton-Davey</p> <p>ALSO PRESENT: Cornwall Cllr Brian Clemens</p> <p>PUBLIC ATTENDEES: 0</p>	
24-01/2	<p>MEMBERS DECLARATIONS No Declarations of Interest received.</p>	
24-01/3	<p>PUBLIC FORUM No members of the public were present.</p>	
24-01/4	<p>APPROVAL OF MINUTES To RESOLVE that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on 19th December 2023 having been previously circulated be taken as read, APPROVED, and signed.</p> <p>The Clerk detailed a small amendment to the circulated minutes to correct an error.</p> <p>Proposed: Cllr Nicholson Seconded: Cllr Nicholls Objected: Cllr Freeman Abstained: Cllrs Harvey, Haigh, W James and P James were not present at the above Meeting All rest In Favour (AIF): YES</p>	CLERK
24-01/5	<p>MATTERS ARISING No matters arising from the accepted Minutes not included below.</p>	
24-01/6	<p>CORNWALL COUNCILLOR'S REPORT from Cllr Brian Clemens: The budget setting process was ongoing with the Cabinet striving to maintain as many services as possible. Despite calls for more funding from central Government there was only so much money to go around and with the downturn in trading figures, and interest levels causing concern, and the effects of covid still having an impact, coupled with the cost of living crisis playing a major part in financial recovery, many Council's are now asking for permission to raise precept levels beyond permitted levels. parish and Town Councils were also having no choice other than raising their own precepts to maintain devolved services or simply stop providing services such as the public toilets and raising the cost of devolved car parks and cutting the level of investment in recently devolved play parks. Cornwall Council (CC) had announced cuts to services and would continue to closely consider where any savings could be made. The CAP meeting on 3rd of January received an excellent presentation by Adam Birchall and Rob Lacey regarding the Local Plan and Neighbourhood Plans. West Penwith CAP liaison would be leaving the Council after many decades in local government. Cllr Clemens would be standing down as Chairman in April having had the privilege of Chairing for several years and he thanked all those who had contacted him to offer their thanks and for the kind words that he had</p>	

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	<p>received. He felt now was the time for fresh blood to take the CAP to the next level.</p> <p>Despite any rumours you may have regarding the number 7 bus route we fought for the service was still running and would until Easter the same year as agreed with Transport for Cornwall. He had asked for the service to be extended to Land's End after requests from residents but was told this would not be possible.</p> <p>The CC workload continued to rise and this was one of the reasons he needed to step down from the CAP (coupled with not being in the best of health and the desire to spend more time with my family). Members were invited to ask questions: Cllr Clemens confirmed that CC was £700 million in debt but had avoided the need to issue a Section114. He confirmed the new bin/recycling timetable was on track, and that the scheme had been successful in increasing the recycling rates in the County where already rolled out. The environmental policy to reduce street lighting times had been implemented. Cllr Goodman had secured an extended lighting period for the Village Hall users. Nominations for the Chair of the CAP were invited.</p>	ALL
24-01/7	<p>NEW PLANNING APPLICATIONS</p> <p>PA23/09929 Proposal: Construction of Replacement Extension and Associated Works Location: Byre Cottage Access Track To Byre Cottage Sancreed Cornwall</p> <p>Motion to RESOLVE to APPROVE COMMENT submitted after Zoom Planning WG meeting: "Sancreed Parish Council AGREED to SUPPORT PA23/09929 at a Planning Working Group meeting on 04/01/2023</p> <p>Note for Planning Officer: Councillors had expressed concerns that the extension plans submitted showed the extension being built up to the boundary of the property but were assured during a site visit, that the submitted plans were inaccurate and that the extension build would be the required 1 meter from the boundary."</p> <p>Proposed: Cllr W James Seconded: Cllr Nicholls AIF: YES</p>	
24-01/8	<p>PLANNING DECISIONS</p> <p>PA23/08043 Proposed: alterations and extensions to form relatives annexe Location: Codna Coath Sancreed Penzance Cornwall TR20 8RL WITHDRAWN 20/12/2023</p>	
24-01/9	<p>Other Planning Matters including late applications and decisions</p> <p>Prior Notification: PA23/09918 Proposal: Prior notification of proposed development by telecommunications code system operators for installation of replacement telecommunications apparatus Location: Vodafone Telecommunications Mast Old North Road Newbridge The Council did not raise objections to this notification.</p>	

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	Concerns had been raised by a resident regarding a possible planning contravention. This was now reported to Planning Enforcement.	
24-01/10	<p>Amenities</p> <p>a) The Clerk reported that quote for the playground equipment received had included mandatory installation costs (despite the PC's best efforts to avoid them). This meant a shortfall in funding of £1,652.50. It was AGREED that alternative funding to top up the playground reserves would be sought.</p> <p>b) Community Defibrillators – Cllr W James to progress application with British Heart Foundation.</p>	<p>KG/JB CLERK</p> <p>WJ</p>
24-01/11	<p>Communications & Outreach</p> <p>It was AGREED that the link for interested parties to purchase official D-Day 80th Anniversary commemorative pins would be shared via social media. Cllr Nicholson suggested that it would be a great boon for the Penwith community if St Just put on an event to mark the occasion that Penwith residents could attend. Cllr Clemens agreed that it was a good idea and offered to bring the suggestion to St Just Town Council. The idea to commission some 'Tommy' silhouettes was discussed.</p>	<p>CLERK</p> <p>BC</p>
24-01/12	<p>Environment</p> <p>Nothing for this Meeting as the Biodiversity Plan was going through the Policy area of the Agenda.</p>	
24-01/13	<p>Highways</p> <p>a) Cllr Hawkins and W James had retrieved the VAS signs from a resident who had kindly stored them. The Clerk had received two enquiries relating to other Parish Councils purchasing the signs, after advertising them more broadly. The Clerk reported that the bus stop at Drift was due to be installed at the end of the month. Cllr Goodman reported that the planters were already prepared for that eventuality.</p>	
24-01/14	<p>Public Rights of Way (PRoW) WG</p> <p>a) SanPC was still waiting for a response from CC relating to Footpath upgrades requested. Cllr Nicholson asked that the PC request the new section of Bridleway added via a DMMO be added to the LMP Cutting Schedule. The cost of clearing the new section was discussed. The Clerk confirmed she had requested a list of cut paths from the contractor and would forward them when they were received.</p>	<p>CLERK</p> <p>CLERK</p>
24-01/15	<p>Policy Reviews</p> <p>a) Biodiversity Action Plan 2023-27 – the Clerk thanked Cllrs for their amendments to the plan.</p> <p>Cllr Nicholson had asked the Clerk to remind the Meeting that Policies can be reviewed and amended regularly. The Clerk read out the latest amendments, and</p>	

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	<p>thanked the Members for all their work in reviewing and amending the Plan. The Clerk was thanked for her work in preparing a workable Plan for the Parish.</p> <p>Proposed: Cllr Goodman Seconded: Cllr Nicholls Objected: Cllr Freeman All Rest In Favour: YES</p> <p>b) The Chair reminded Councillors that they were required to abide by the Councillor Code of Conduct and should especially take note of the 10 General Principles in Public Life:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Selflessness</td> <td style="width: 50%;">Leadership</td> </tr> <tr> <td>Honesty and integrity</td> <td>Duty to uphold the law</td> </tr> <tr> <td>Objectivity</td> <td>Personal judgement</td> </tr> <tr> <td>Accountability</td> <td>Respect for others</td> </tr> <tr> <td>Openness</td> <td>Stewardship</td> </tr> </table>	Selflessness	Leadership	Honesty and integrity	Duty to uphold the law	Objectivity	Personal judgement	Accountability	Respect for others	Openness	Stewardship	<p>CLERK</p> <p>ALL</p>
Selflessness	Leadership											
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24-01/16	<p>FINANCE</p> <p>a) The Meeting RECEIVED and NOTED the Bank Reconciliations as at the 31st December 2023</p> <p>b) The Meeting RECEIVED and RESOLVED to APPROVE the January 2024 payment schedule</p> <p>Proposed: Cllr P James Seconded: Cllr Nicholls AIF: YES</p> <p>c) RFO report: The December payment schedule had been actioned EMR funds to cover the Playground Equipment and Filing Cabinet had been transferred</p> <p>Total receipts for December were £7.00 Total Expenditure for December was £654.08</p> <p>d) Grants – none applied for Cllr Clemens advised the PC to apply to him for funds for projects in good time.</p>	<p>CLERK CHAIR</p>										
24-01/17	<p>Clerk’s Report and Correspondence Clerk report:</p> <p>a) Posted November Minutes to website/noticeboard; Set up Zoom meeting for 4th January 7pm for time sensitive planning response; Drafted FCM Minutes 12-2023, Drafted FCM Agenda 01-2024; a Jubilee tree supplier found, and the Clerk hoped to pick up two trees shortly; she continued to monitor website service. The email service was not adequate/no response from supplier; forward Biodiversity Action Plan and updated; contacted CC about amenities acquisition; LMP tender still needed to go out; a great deal of time spent dealing with unnecessary emails.</p> <p>b) Correspondence received was covered during the Agenda items above.</p>	<p>CLERK</p> <p>CLERK</p>										

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24-01/18	Training and Meetings Attended Representatives were unable to attend the CAP meeting on 3 rd January 2024	
24-01/19	Diary Dates: Meeting dates to be confirmed: Next FCM 20 th February 2024	ALL
24-01/20	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr W James Seconded: Cllr Nicholls a) AIF: YES	
24-01/21	Amenity acquisition The Clerk shared details of information CC would like to see from the PC regarding the possible amenities acquisition. Business Case to be made. Possible uses were discussed The size of the amenity was discussed Access was discussed – Cllr Clemens to follow up with CC officer Funding was discussed.	CLERK ALL BC
24-01/22	MEETING CLOSED@20:16	

Signed: Chair of Meeting



20/02/2024