

SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT THE MARY WILLIAMS
MEMORIAL HALL TUESDAY 20th FEBRUARY 2024 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey

clerk@sancreedparishcouncil.org

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sancreedparishcouncil.org and on the Sancreed Noticeboards.	
WELCOME: Chair's welcome	
REF.	DESCRIPTION
24-02/1	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
24-02/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: <ul style="list-style-type: none">a. Pecuniary/Registrable Declarations of Interestsb. Non-Registrable Interestsc. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
24-02/3	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda , and should give their name and subject to the sancreedparish@gmail.com (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sancreed Parish Council Standing Orders, unless extended at the discretion of the Chair .
24-02/4	APPROVAL OF MINUTES To RESOLVE that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on 16th January 2023 having been previously circulated be taken as read, APPROVED , and signed.
24-02/5	MATTERS ARISING To NOTE any matters arising from the accepted Minutes
24-02/6	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
24-02/7	NEW PLANNING APPLICATIONS
a)	PA24/00199 SECTION 73 Proposal: Reserved Matters application for (access, appearance, landscaping, layout and scale) details following outline consent PA20/06302 dated 21/10/2020 for up to two dwellings without compliance with condition 1 of decision PA23/02931 dated 21.06.2023. Location: Land South Of Boskydu Sancreed Penzance TR20 8RL

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	<p>Motion to RESOLVE to APPROVE the Consultee Comment submitted after consultation via email before 08/02/2024 due to CC not extending the deadline for response:</p> <p>“Sancreed Parish Council do not consider the alterations to design requested will have a substantially different impact than the original application.”</p>
b)	<p>PA24/00432 Proposal: Erection of livestock building. Location: Land At Trannack Mill Farm Sancreed Penzance Cornwall</p>
c)	<p>PA24/00612 Proposal: Listed Building Consent:- Change of use from Residential (C3) to Bed and Breakfast (C1) Location: Sancreed House Sancreed Road Sancreed Penzance</p>
d)	<p>PA24/00611 Proposal: Change of use from Residential (C3) to Bed and Breakfast (C1) Location: Sancreed House Sancreed Road Sancreed Penzance</p>
24-02/8	<p>PLANNING DECISIONS</p> <p>PA23/09929 Proposal: Construction of Replacement Extension and Associated Works Location: Avaldy Ys Carn Sancreed Penzance Cornwall TR20 8QS DECISION: Approved with conditions 14/02/2024</p>
24-02/9	<p>Other Planning Matters including late applications and decisions</p> <p>PA24/00057/PREAPP Location: Codna Coath Sancreed Penzance Cornwall TR20 8RL Proposal: Pre application advice for proposed alterations and extensions to form relatives annexe</p>
24-02/10	<p>Amenities</p> <ul style="list-style-type: none"> a) Playground b) Community Defibrillators c) Replacement Jubilee trees d) Sancreed bench repairs
24-02/11	<p>Communications & Outreach To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.</p> <ul style="list-style-type: none"> a) Website/email
24-02/12	<p>Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.</p>
24-02/13	<p>Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.</p> <ul style="list-style-type: none"> a) VAS signs b) EV charging Drift
24-02/14	<p>Public Rights of Way (PRow) WG To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.</p> <ul style="list-style-type: none"> a) Footpath upgrades b) LMP and Grass cutting tender invitations

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24-02/15	Policy Reviews To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate a) Staffing Committee Terms Of Reference (TOR) b) Staff Recruitment Policy c) Absence Management Policy d) Recruitment Privacy Notice
24-02/16	FINANCE a) To RECEIVE and NOTE the bank reconciliations as at the 31st December 2023 b) To RECEIVE and RESOLVE to APPROVE the January 2024 payment schedule c) Fixed Asset Register d) RFO report I. Reserves Policy II. Expenses Policy III. Fixed Asset Register 2024/25 IV. Third Quarter Budget Update e) Grants/Funding f)
24-02/17	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report I. Statement of Internal Controls II. Risk Assessment 2024 b) Correspondence received
24-02/18	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate:
24-02/19	Diary Dates: Meeting dates to be confirmed: a) Next FCM 20 th March 2024
24-02/20	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
24-02/21	Amenity acquisition Update
24-02/22	MEETING CLOSES