

# SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF  
SANCREED PARISH COUNCIL AT THE MARY WILLIAMS  
MEMORIAL HALL TUESDAY 19<sup>th</sup> DECEMBER 2023 AT 7.00 PM**

Contact the Clerk regarding  
any item in these Minutes:  
Parish Clerk & RFO  
Victoria Burton-Davey

[clerk@sancreedparishcouncil.org](mailto:clerk@sancreedparishcouncil.org)

<b>Press &amp; Public were invited to attend the above meeting.</b>		
<b>WELCOME:</b> The Chair welcomed Councillors and public attendees. <b>The Meeting started @19:00</b>		
REF.	DESCRIPTION	ACTION
23-12/1	<p><b>PRESENT:</b> Cllr Hawkins (Chair); Cllrs Bottrell, Goodman, Freeman, Nicholls, and Nicholson</p> <p><b>CLERK:</b> Victoria Burton-Davey</p> <p><b>ALSO PRESENT:</b> Cornwall Cllr Brian Clemens</p> <p><b>APOLOGIES:</b> Cllrs Harvey, P James and W James</p> <p><b>Non-attendance:</b> Cllr Haigh did not attend the Meeting.</p> <p><b>PUBLIC ATTENDEES:</b> 1</p>	
23-12/2	<p><b>MEMBERS DECLARATIONS</b></p> <p>No declarations of interest were made.</p>	
23-12/3	<p><b>PUBLIC FORUM</b></p> <p>Speaker 1 wished the Council a Merry Christmas.</p>	
23-12/4	<p><b>APPROVAL OF MINUTES</b></p> <p>The Meeting <b>RESOLVED</b> that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on <b>21<sup>st</sup> November 2023</b> having been previously circulated be taken as read, <b>APPROVED</b>, and signed.</p> <p><b>Proposed:</b> Cllr Nicholson <b>Seconded:</b> Cllr Goodman</p> <p><b>All In Favour (AIF):</b> YES</p>	<b>CLERK</b>
23-12/5	<p><b>MATTERS ARISING</b></p> <p>No matters arising from the accepted Minutes not included below.</p>	
23-12/6	<p><b>CORNWALL COUNCILLOR'S REPORT</b></p> <p>Cllr Clemens took the opportunity to wish Members a happy festive season. The Cabinet at Cornwall Council would meet the same week to discuss amongst other items the home to school transport review into discretionary routes that have caused considerable controversy since he raised the matter in the chamber earlier in the year. His position remained the same - that was that they should be retained, if the outcome was as we anticipate that they would be stopped on a phased approach (meaning no new passes would be issued for children starting the new school year in September of next year) he, along with others members, had had talks around the option to challenge the decision in with a motion to Full Council in the new year, with the retention of the routes as a priority.</p> <p>The Agenda for the CAP Meeting on the 3<sup>rd</sup> of January had been published along with the CAP action draft plan to view and comment on. Any comments should be directed to the CAP officer and the team would then pick up on them at their pre-meet meeting with the vice chair and leadership rep. Also included was a report from the chair of the transport subgroup.</p> <p>With many local councils busy trying to set precept requests for the coming year the new toilet Service Level Agreements would cause major concerns and he feared may lead to more toilet closures across the county. Many will not wish to</p>	

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	raise the precept to the extent needed to keep the toilets open or some may simply choose to operate them on a seasonal basis. There would be many serious conservations to be had to try and solve the issue either by installing charging mechanisms, or in some cases tripling the amount of precept portion for the service to continue.	
23-12/7	<b>NEW PLANNING APPLICATIONS</b> None at time of published Agenda	
23-12/8	<b>PLANNING DECISIONS were Noted</b>	
	<b>PA23/06364</b> <b>Proposal:</b> Erection of general purpose agricultural building <b>Location:</b> Trannack Mill Farm Sancreed Penzance Cornwall TR20 8QW <b>DECISION:</b> Refused <b>24/11/2023</b>	
	<b>PA23/07946</b> <b>Proposal:</b> Reduction in roof pitch by raising eaves and the addition of 2 roof windows on the SW elevation <b>Location:</b> Mill House Lower Drift Buryas Bridge Penzance Cornwall TR19 6AA <b>DECISION:</b> Approved with conditions <b>27/11/2023</b>	
	<b>PA23/08823</b> <b>Proposal:</b> To gain safe/usable exit/entry to fields by large agricultural machinery at present having to go into the village to turn around which is not safe. This will also be a safer access to the fields for all other smaller vehicles. <b>Location:</b> Land South of School House Sancreed Road Sancreed Cornwall TR208QS <b>DECISION:</b> Refused <b>12/12/2023</b>	
	<b>PA23/08814</b> <b>Proposal:</b> To gain safe exit from field number SW4229 5214 onto the road. The existing gateway is completely blind in both directions when exiting the field. <b>Location:</b> Field No. SW4229 5214 Sancreed, Penzance, Cornwall , TR20 8RH <b>DECISION:</b> Refused <b>12/12/2023</b>	
	<b>PA23/07957</b> <b>Proposal:</b> Refurbishment of, and extension to farmhouse, and conversion of barn and garage store to ancillary accommodation, studio and snooker room. <b>Location:</b> Ennestreven Farm Trannack Road Sancreed Penzance Cornwall TR20 8QW <b>DECISION:</b> Approved with conditions <b>13/12/2023</b>	
	<b>PA23/08191</b> <b>Proposal:</b> Ground floor side extension to create a room downstairs and a bathroom <b>Location:</b> Bosvenning Villa Newbridge Penzance Cornwall TR20 8QN <b>DECISION:</b> Approved with conditions <b>13/12/2023</b>	

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23-12/9	<p><b>Other Planning Matters</b> and late applications</p> <p><b>Application PA23/09929</b> <b>Proposal:</b> Construction of Replacement Extension and Associated Works <b>Location:</b> Byre Cottage Access Track To Byre Cottage Sancreed Cornwall</p> <p>The Meeting <b>AGREED</b> to consider this application via a Zoom meeting, as a site visit was needed.</p>	<b>CLERK</b>
23-12/10	<p><b>Amenities</b></p> <p>a) Playground – Cllr Goodman outlined the new equipment which was about to be ordered. Sancreed PC thanked her for her work on sourcing the suppliers. Clerk to order items.</p> <p>b) Community Defibrillators – Cllr W James was leading on this item and was not in attendance. Clerk to move to January Agenda.</p> <p>The Bench repairs raised at the last meeting still needed to be assessed</p>	<p><b>CLERK</b></p> <p><b>WJ</b> <b>CLERK</b></p> <p><b>WJ</b></p>
23-12/11	<p><b>Communications &amp; Outreach</b></p> <p>a) D-Day 80<sup>th</sup> anniversary - Village Hall liaison was in progress via Cllr Goodman</p>	<b>KG</b>
23-12/12	<p><b>Environment</b></p> <p>The Penwith National Trust Ranger had contacted the Clerk to arrange a follow up on the recent Nature Recovery Network talk.</p>	<b>CLERK</b>
23-12/13	<p><b>Highways</b></p> <p>a) VAS signs – the Chair had contacted the person storing the signs to let them know he would pick them up. The Clerk had sent out information to local Parishes.</p>	
23-12/14	<p><b>Public Rights of Way (PRoW) WG</b></p> <p>a) Footpath upgrades still waited a response from CC</p> <p>b) PRoW clearance had been undertaken a Bolitho Estate</p> <p>Clerk to ask LMP contractor what paths were completed</p>	<b>CLERK</b>
23-12/15	<p><b>Policy Reviews</b></p> <p>a) Biodiversity Action Plan 2023-27</p> <p>The Biodiversity Action plan was discussed. A show of hands was taken but Councillors asked that the vote be delayed in order to give absent Members time to comment. To be finalised before the next meeting and brought for adoption in January.</p>	<p><b>CLERK</b></p> <p><b>ALL</b></p>
23-12/16	<p><b>FINANCE</b></p> <p>a) The Meeting <b>RECEIVED</b> and <b>NOTED</b> the bank reconciliations as at the <b>30<sup>th</sup> November 2023</b></p> <p>b) The Meeting <b>RECEIVED</b> and <b>RESOLVED</b> to <b>APPROVE</b> the <b>December 2023</b> payment schedule</p> <p><b>Proposed:</b> Cllr Bottrell    <b>Seconded:</b> Cllr Nicholls <b>AIF: YES</b></p>	<b>CLERK CHAIR</b>

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	<p>c) RFO report: d) Budget 2024/25 published Precept demand submitted Action November Payment Schedule LMP payment received £3,168.62 Bank tax details forms to sign An EMR Account connected to the Business Current Account had been set up and was already gathering interest.</p> <p><b>Total November Income £ 3,168.62</b> <b>Total November Expenditure £ 1,027.00</b></p> <p>e) No grant applications received or submissions made.</p>	
23-12/17	<p><b>Clerk's Report and Correspondence</b></p> <p>a) Clerk report: Posted October Minutes to website Submit Consultee Comments for November PAs FCM Minutes 11-2023 Contacted suppliers for Jubilee trees Purchase playground equipment Thank transport officer for work on bus route VAS advertise signs sale Still to contact Cornwall Heritage Trust about Beacon lighting Forwarded D-Day info again for Cllrs to look into the National Ring Out Action CPRE membership Feedback on tree planting initiative Updated Biodiversity Action Plan Sent Martyn's Law implications for events over 100 people to Cllr Goodman advertised the Christmas Market Monitor website service</p> <p>b) Correspondence received was in response to tree planting initiative feedback.</p>	
23-12/18	<p><b>Training and Meetings Attended</b></p> <p>a) Affordable Housing site meeting via Teams 12/12/2023 had been attended by Clerk.</p>	
23-12/19	<p><b>Diary Dates:</b> Meeting dates to be confirmed: a) Next FCM 16<sup>th</sup> January 2024 b) CAP Meeting 3<sup>rd</sup> January 2024</p>	
23-12/20	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b> SanPC <b>RESOLVED</b> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. The open meeting was closed @19:48. Cllr Clemens was invited to remain.</p> <p><b>Proposed:</b> Cllr Nicholson <b>Seconded:</b> Cllr Nicholls <b>AIF: YES</b></p>	

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23-12/21	<b>Amenity acquisition</b> The Chair gave an update on the progress of the possible amenities acquisition. Access was discussed. CALC to be consulted. CAP officer to be consulted. Lead Officer to be contacted by Clerk.  It was <b>AGREED</b> that the LMP and Grass Cutting contracts were due to go out to tender.	<b>CLERK CHAIR</b>  <b>CLERK</b>
23-12/22	<b>MEETING CLOSED@20:02</b>	

Signed: Chair of Meeting



16/01/2024