

# SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF  
SANCREED PARISH COUNCIL AT THE MARY WILLIAMS  
MEMORIAL HALL TUESDAY 16<sup>th</sup> JANUARY 2024 AT 7.00 PM**

Contact the Clerk regarding  
any item on this Agenda:  
Parish Clerk & RFO  
Victoria Burton-Davey

[clerk@sancreedparishcouncil.org](mailto:clerk@sancreedparishcouncil.org)

<b>Press &amp; Public are invited to attend the above meeting.</b> Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at <a href="http://www.sancreedparishcouncil.org">www.sancreedparishcouncil.org</a> and on the Sancreed Noticeboards.	
<b>WELCOME:</b> Chair's welcome	
REF.	DESCRIPTION
24-01/1	<b>PERSONS PRESENT/APOLOGIES</b> To <b>NOTE</b> persons, present and <b>RECEIVE</b> apologies for absence.
24-01/2	<b>MEMBERS DECLARATIONS</b> To <b>RECEIVE</b> any Declarations of Interest from Members: <ul style="list-style-type: none"><li>a. Pecuniary/Registrable Declarations of Interests</li><li>b. Non-Registrable Interests</li><li>c. Declaration of Gifts</li></ul> To <b>RESOLVE</b> to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a <b>Dispensation Form in advance</b> of commencement of the meeting.
24-01/3	<b>PUBLIC FORUM</b> <b>Members of the Public</b> are invited to speak in Public Forum for a maximum of 3 <b>minutes</b> on any <b>subject covered by the agenda</b> , and should give their <b>name and subject</b> to the <a href="mailto:sancreedparish@gmail.com">sancreedparish@gmail.com</a> (24 hours in advance) or in person <b>before the meeting commences</b> . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to <b>Public Forum will not exceed 15 minutes</b> , in accordance with Sancreed Parish Council Standing Orders, <b>unless extended at the discretion of the Chair</b> .
24-01/4	<b>APPROVAL OF MINUTES</b> To <b>RESOLVE</b> that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on <b>19<sup>th</sup> December 2023</b> having been previously circulated be taken as read, <b>APPROVED</b> , and signed.
24-01/5	<b>MATTERS ARISING</b> To <b>NOTE</b> any matters arising from the accepted Minutes
24-01/6	<b>CORNWALL COUNCILLOR'S REPORT</b> To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
24-01/7	<b>NEW PLANNING APPLICATIONS</b> <b>PA23/09929</b> <b>Proposal:</b> Construction of Replacement Extension and Associated Works <b>Location:</b> Byre Cottage Access Track To Byre Cottage Sancreed Cornwall Motion to <b>RESOLVE to APPROVE COMMENT</b> submitted after Zoom Planning WG meeting:  "Sancreed Parish Council AGREED to SUPPORT PA23/09929 at a Planning Working Group meeting on 04/01/2023

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	Note for Planning Officer: Councillors had expressed concerns that the extension plans submitted showed the extension being built up to the boundary of the property but were assured during a site visit, that the submitted plans were inaccurate and that the extension build would be the required 1 meter from the boundary.”
24-01/8	<b>PLANNING DECISIONS</b> <b>PA23/08043</b> <b>Proposed:</b> alterations and extensions to form relatives annexe <b>Location:</b> Codna Coath Sancreed Penzance Cornwall TR20 8RL <b>WITHDRAWN 20/12/2023</b>
24-01/9	<b>Other Planning Matters</b> including late applications and decisions <b>Prior Notification: PA23/09918</b> <b>Proposal:</b> Prior notification of proposed development by telecommunications code system operators for installation of replacement telecommunications apparatus <b>Location:</b> Vodafone Telecommunications Mast Old North Road Newbridge Cornwall
24-01/10	<b>Amenities</b> a) Playground b) Community Defibrillators
24-01/11	<b>Communications &amp; Outreach</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate.
24-01/12	<b>Environment</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate.
24-01/13	<b>Highways</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) VAS signs
24-01/14	<b>Public Rights of Way (PRoW) WG</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Footpath upgrades
24-01/15	<b>Policy Reviews</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate a) Biodiversity Action Plan 2023-27 b) Councillor Code of Conduct
24-01/16	<b>FINANCE</b> a) To <b>RECEIVE</b> and <b>NOTE</b> the bank reconciliations as at the <b>31<sup>st</sup> December 2023</b> b) To <b>RECEIVE</b> and <b>RESOLVE</b> to <b>APPROVE</b> the <b>January 2024</b> payment schedule c) RFO report d) Grants
24-01/17	<b>Clerk's Report and Correspondence</b> To <b>RECEIVE Clerk's Report</b> and <b>NOTE</b> correspondence a) Clerk report b) Correspondence received

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24-01/18	<b>Training and Meetings Attended</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate:
24-01/19	<b>Diary Dates:</b> Meeting dates to be confirmed: a) Next FCM 20 <sup>th</sup> February 2024
24-01/20	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
24-01/21	<b>Amenity acquisition</b> Update
24-01/22	<b>MEETING CLOSES</b>