

# SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF  
SANCREED PARISH COUNCIL AT THE MARY WILLIAMS  
MEMORIAL HALL TUESDAY 21<sup>st</sup> NOVEMBER 2023 AT 7.00 PM**

Contact the Clerk regarding  
any item on this Agenda:  
Parish Clerk & RFO  
Victoria Burton-Davey

[clerk@sancreedparishcouncil.org](mailto:clerk@sancreedparishcouncil.org)

**Press & Public are invited to attend the above meeting.** Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at [www.sancreedparishcouncil.org](http://www.sancreedparishcouncil.org) and on the Sancreed Noticeboards.

**WELCOME:** Chair's welcome

REF.	DESCRIPTION
23-11/1	<b>PERSONS PRESENT/APOLOGIES</b> To <b>NOTE</b> persons, present and <b>RECEIVE</b> apologies for absence.
23-11/2	<b>MEMBERS DECLARATIONS</b> To <b>RECEIVE</b> any Declarations of Interest from Members: <ul style="list-style-type: none"><li>a. Pecuniary/Registrable Declarations of Interests</li><li>b. Non-Registrable Interests</li><li>c. Declaration of Gifts</li></ul> To <b>RESOLVE</b> to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a <b>Dispensation Form in advance</b> of commencement of the meeting.
23-11/3	<b>PUBLIC FORUM</b> <b>Members of the Public</b> are invited to speak in Public Forum for a maximum of <b>3 minutes</b> on any <b>subject covered by the agenda</b> , and should give their <b>name and subject</b> to the <a href="mailto:sancreedparish@gmail.com">sancreedparish@gmail.com</a> (24 hours in advance) or in person <b>before the meeting commences</b> . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to <b>Public Forum will not exceed 15 minutes</b> , in accordance with Sancreed Parish Council Standing Orders, <b>unless extended at the discretion of the Chair</b> .
23-11/4	<b>APPROVAL OF MINUTES</b> To <b>RESOLVE</b> that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on <b>17<sup>th</sup> October 2023</b> having been previously circulated be taken as read, <b>APPROVED</b> , and signed.
23-11/5	<b>MATTERS ARISING</b> To <b>NOTE</b> any matters arising from the accepted Minutes
23-11/6	<b>CORNWALL COUNCILLOR'S REPORT</b> To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
23-11/7	<b>NEW PLANNING APPLICATIONS</b>
a)	<b>PA23/08043</b> <b>Proposal:</b> Proposed alterations and extensions to form relative's annexe. <b>Location:</b> Codna Coath Sancreed Penzance Cornwall

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b)	<b>PA23/07957</b> <b>Proposal:</b> Refurbishment of, and extension to farmhouse, and conversion of barn and garage store to ancillary accommodation, studio and snooker room. <b>Location:</b> Ennestreven Farm Trannack Road Sancreed Penzance
c)	<b>PA23/08191</b> <b>Proposal:</b> Ground floor side extension to create a room downstairs and a bathroom <b>Location:</b> Bosvenning Villa Newbridge Penzance Cornwall
d)	<b>PA23/08823</b> <b>Proposal:</b> To gain safe/usable exit/entry to fields by large agricultural machinery at present having to go into the village to turn around which is not safe. This will also be a safer access to the fields for all other smaller vehicles. <b>Location:</b> Land South Of School House Sancreed Road Sancreed Cornwall
e)	<b>PA23/08814</b> <b>Proposal:</b> To gain safe exit from field number SW4229 5214 onto the road. The existing gateway is completely blind in both directions when exiting the field. <b>Location:</b> Field No. SW4229 5214 Sancreed Penzance Cornwall
23-11/8	<b>PLANNING DECISIONS</b>
	<b>PA23/07237</b> <b>Location:</b> Meadow View Sancreed Penzance Cornwall TR20 8RL <b>Proposal:</b> Submission of details to discharge in part Condition 5 in respect of Decision Notice PA20/06302 dated 08.09.20. <b>DECISION:</b> Discharge of conditions - not all conditions agreed <b>02/11/2023</b>
23-11/9	<b>Other Planning Matters</b>
	<b>PA23/01283/PRE</b> <b>Location:</b> School House Sancreed Road Sancreed Penzance Cornwall TR20 8QS <b>Proposal:</b> Exception notice for works to Sycamore <b>Closed - advice given 09/11/2023</b>
23-11/10	<b>Amenities</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Playground b) Community Defibrillators
23-11/11	<b>Communications &amp; Outreach</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) D-Day 80 <sup>th</sup> anniversary
23-11/12	<b>Environment</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Environment webpage b) Sancreed Nature Action Group c) CRPE Cornwall d) Tree planting initiative
23-11/13	<b>Highways</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) VAS signs

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23-11/14	<b>Public Rights of Way (PRoW) WG</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Footpath upgrades b) PRoW clearance c) Application to add a Restricted Byway from Unclassified Road U6002 (Brane Lane) to Caer Bran Hillfort in the Parish of Sancreed (WCA 688)
23-11/15	<b>Policy Reviews and Councillor details</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Biodiversity Action Plan 2023-27 (must be in place by December 2023)
23-11/16	<b>FINANCE</b> a) To <b>RECEIVE</b> and <b>NOTE</b> the bank reconciliations as at the <b>31<sup>st</sup> October 2023</b> b) To <b>RECEIVE</b> and <b>RESOLVE</b> to <b>APPROVE</b> the <b>November 2023</b> payment schedule c) RFO report d) Budget 2024/25 e) LMP offer 2024/25 f) Grants i. Funding source for amenity acquisition
23-11/17	<b>Clerk's Report and Correspondence</b> To <b>RECEIVE Clerk's Report</b> and <b>NOTE</b> correspondence a) Clerk report b) Correspondence received
23-11/18	<b>Training and Meetings Attended</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate: a) Smaller Council's Meeting 23 October 2023 b) CALC AGM 24 <sup>th</sup> October 2023 c) CAP Grant Information Event to be held in St Just on Tuesday 14 <sup>th</sup> November 2023
23-11/19	<b>Diary Dates:</b> Meeting dates to be confirmed: d) Next FCM 19 <sup>th</sup> December 2023 e) Police Liaison Meeting – Tuesday 28 <sup>th</sup> November at 19:00-20:30 on Teams
23-11/20	<b>EXCLUSION OF THE PRESS AND PUBLIC</b> To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
23-11/21	<b>Amenity acquisition</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action
23-11/22	<b>MEETING CLOSES</b>