

# SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF  
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL  
TUESDAY 18<sup>th</sup> July 2023 AT 7.00 PM**

Contact the Clerk regarding  
any item on this Agenda:  
Parish Clerk & RFO  
Victoria Burton-Davey  
[sancreedparish@gmail.com](mailto:sancreedparish@gmail.com)

**Press & Public are invited to attend the above meeting.** Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at [www.sancreedparishcouncil.org](http://www.sancreedparishcouncil.org) and on the Sancreed Noticeboards.

**WELCOME:** Chair's welcome

AGENDA REF.	DESCRIPTION
23-07/1	<b>PERSONS PRESENT/APOLOGIES</b> To <b>NOTE</b> persons, present and <b>RECEIVE</b> apologies for absence.
23-07/2	<b>MEMBERS DECLARATIONS</b> To <b>RECEIVE</b> any Declarations of Interest from Members: <ul style="list-style-type: none"><li>a. Pecuniary/Registrable Declarations of Interests</li><li>b. Non-Registrable Interests</li><li>c. Declaration of Gifts</li></ul> To <b>RESOLVE</b> to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a <b>Dispensation Form in advance</b> of commencement of the meeting.
23-07/3	<b>COUNCILLOR CO-OPTION</b> A vote to be taken by ballot for two vacancies.  <b>NEW MEMBER DECLARATIONS</b> The new members to sign and read out their <b>Declaration of Acceptance of Office.</b> New Members <b>Declarations of Interest</b> as above.
23-07/4	<b>PUBLIC FORUM</b> <b>Members of the Public</b> are invited to speak in Public Forum for a maximum of 3 <b>minutes</b> on any <b>subject covered by the agenda</b> , and should give their <b>name and subject</b> to the <a href="mailto:sancreedparish@gmail.com">sancreedparish@gmail.com</a> (24 hours in advance) or in person <b>before the meeting commences</b> . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to <b>Public Forum will not exceed 15 minutes</b> , in accordance with Sancreed Parish Council Standing Orders, <b>unless extended at the discretion of the Chair</b> .
23-07/5	<b>APPROVAL OF MINUTES</b> To <b>RESOLVE</b> that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on <b>20<sup>th</sup> June 2023</b> having been previously circulated be taken as read, <b>APPROVED</b> , and signed.
23-07/6	<b>MATTERS ARISING</b> To <b>NOTE</b> any matters arising from the accepted Minutes

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23-07/7	<b>CORNWALL COUNCILLOR'S REPORT</b> To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
23-07/8	<b>NEW PLANNING APPLICATIONS and PRE-APPLICATIONS</b> No new planning at the time of published Agenda
23-07/9	<b>PLANNING DECISIONS</b>
	<b>PA23/02931</b> <b>Location:</b> Land South Of Boskydu Sancreed Penzance TR20 8RL <b>Proposal:</b> Reserved Matters application for (access, appearance, landscaping, layout and scale) details following outline consent PA20/06302 dated 21/10/2020 for up to two dwellings <b>DECISION:</b> APPROVED 21/06/2023
23-07/10	<b>PA23/02294</b> <b>Location:</b> Boslow Farmhouse Newbridge Penzance Cornwall TR20 8PX <b>Proposal:</b> Conversion of former piggery to form ancillary accommodation & associated works <b>DECISION:</b> REFUSED 27/06/2023
	<b>OTHER PLANNING MATTERS</b> Including late applications and decisions.
23-07/11	<b>Amenities</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Playground update b) Defibrillator update
23-07/12	<b>Burials</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Clerk ICCM training
23-07/13	<b>Community Engagement</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Facebook
23-07/14	<b>Communications</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Website update
23-07/15	<b>Environment</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Nature Recovery Network talk b) SSSI Notice West Penwith
23-07/16	<b>Highways</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) VAS signs
23-07/17	<b>Public Rights of Way (PRoW)</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate.

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23-07/18	<b>Policy Reviews and Councillor details</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate. a) Anti-Bullying & Anti-Harassment Policy 2023 b) Disciplinary Policy 2023 c) Grievance Policy 2023 d) Homeworking Policy 2023 e) Privacy Notice 2023
23-07/19	<b>FINANCE</b> a) To <b>RECEIVE</b> and <b>NOTE</b> the bank reconciliations as at the <b>30<sup>st</sup> June 2023</b> b) To <b>RECEIVE</b> and <b>RESOLVE</b> to <b>APPROVE</b> the July <b>2023</b> payment schedule c) RFO report d) Grants/Funding
23-07/20	<b>Clerk's Report and Correspondence</b> To <b>RECEIVE Clerk's Report</b> and <b>NOTE</b> correspondence a) Clerk report b) Correspondence received
23-07/21	<b>Training and Meetings Attended</b> To <b>RECEIVE</b> information, <b>DISCUSS</b> and <b>RESOLVE</b> a course of action if appropriate: a) Community Area Partnership Inaugural Meeting 28 <sup>th</sup> June 2023
23-07/22	<b>Diary Dates:</b> Meeting dates to be confirmed: a) Next FCM 19 <sup>th</sup> September 2023
23-07/23	<b>OPEN MEETING CLOSED</b>