

## **Sancreed Parish Council – Ordinary Meeting**

**Venue: Mary Williams Memorial Hall, Sancreed, Penzance TR20 8QS**

**Date: Tuesday 16<sup>th</sup> May at 7.22 pm**

### **Minutes**

#### Present

Councillors: Mark Hawkins (Chairman), David Haigh, Kate Goodman and William James

Others: Brian Clemens (County Councillor), Cassandra Crisp (Clerk) and one member of the public.

#### Chairman's Welcome

Mark Hawkins welcomed everyone to the meeting.

#### Apologies

James Bottrell, Michael Harvey (both due to work commitments) and Paul Nicholson (on holiday) – accepted.

Peter James - absent without notification.

#### Minutes

It was resolved that the minutes of the Sancreed Parish Council meeting held on 18<sup>th</sup> April 2023 having been previously circulated, should be signed as a true and correct record.

#### Declarations of Interest

William James declared an interest in planning application PA23/02931.

#### Public Participation

None.

#### Chairman's Comments

A lot of experience has left the parish council, hope with peoples help that we can move forward.

### Councillors Comments

None.

### Cornwall Councillors Comments

It has as usual been a busy year with the twenty is plenty rollout across Cornwall progressing at pace, we managed to get the West Penwith Network area brought forward to phase two due to the timely manner in which we produced the schemes through the Network Panel, Although the finished work is short of what some requested due to the classification of the main Highway it was not possible to include all that was requested.

As some of you will be aware the Network Panels across Cornwall have been changed to Community Area Panels with more power and devolved specific budget including funding from the good growth fund known as the shared prosperity fund. Part of the funding has been allocated to the community capacity fund something I suggested at the inaugural meeting of the CAPS as this will allow the smaller Councils and community groups to compete for funding which has been beyond their scope in previous funding rounds.

The Caps will commence officially after the Annual Meeting of the Council later this month and the AGM will be at the first meeting, It has been a privilege to chair the Network Panel for the last four years and I feel the CAPS will benefit us as a community in ways the Network Panel was unable to do.

I would like to thank the Clerk and members of the council for their continued support over the last year and look forward to working together in the coming year.

### Clerk's Comments

Clerk Resignation – with regret the Clerk resigned due to unforeseen other commitments. **Action: Clerk to arrange the advertisement of vacancies for Clerk and Co-opted Councillors.**

It was resolved that the Chairman and Vice-Chairman could appoint a new Clerk prior to the next meeting.

### Action points from previous meetings (if not covered elsewhere in Agenda)

- Jubilee trees - replacement of two trees. Action: Paul Nicholson to purchase and plant trees.
- Website – the test website is available. **Action: all Councillors to feedback comments by 26<sup>th</sup> May.**

### New Items for the Agenda

- August meeting – it was agreed that due to the resignations a meeting would be held this August, but the item may be revisited again.

### Footpaths and Highways

- Footpaths committee: there was a request that the cutting contractor should return the completed schedules. **Action: Clerk to remind the contractor.**
- Bridleway at Caer Bran Farm – it was agreed to delay any cutting until September.

### Planning

#### Applications:

- PA23/02931 - Land South Of Boskyydu Sancreed Penzance TR20 8RL = Reserved Matters application for (access, appearance, landscaping, layout and scale) details following outline consent PA20/06302 dated 08/09/2020 for up to two dwellings – this application should have been commented on prior to this meeting, it could still be commented on, but with the declaration of interest the item would not be quorate – no discussion / action on this item.

#### Decisions:

- None.

#### Planning applications received after last meeting but responded to prior this meeting:

- PA23/03181 - Sancreed Village Hall Grumbla Sancreed Penzance Cornwall TR20 8QH - Works to trees in a Conservation area (TCA) Two ash trees adjacent to the village hall which are suffering from ash die back. It was agreed via email prior to the meeting to support the application - noted.

#### Any other matters concerning planning in the parish

- None.

### Policies and Procedures

None.

### Finance

#### To agree the payments of accounts:

- None

#### Confirmation of standing orders:

- Salary (Clerk) – C Crisp - £323.20 – noted.
- It was agreed to cancel the standing order after the next payment (at end of May).

#### To confirm payments received:

- CIL funds – Cornwall Council - £997.50 (arrived 20/04/23) – noted.

Other finance matters:

- AGAR
  - Confirmed that all necessary documents have been posted on the website and sent to the auditors.
  - Confirmed that the notice of the period for the exercise of public right and other information required by Regulation 15(2) Accounts and Audit Regulations 2015 – dates (as recommended by the external auditor) of 5<sup>th</sup> June to 14<sup>th</sup> July has been posted on the noticeboards and the website.

Risk assessments / inspections

Park checklist discussed. **Action: Clerk to send checklist to William James.**

Location	Asset	Last inspection date	Inspected by	Observations	Outstanding actions
Sancreed	The Glebe - includes; seat, goalposts & poo bin	11/04/23	ROSPA		<b>Corrosion in seat of swing. Bench rotting.</b>
Sancreed	Bus shelter	17/01/23	Stuart Thomas	In good order / nothing of concern	None
Sancreed	Noticeboard	17/01/23	Stuart Thomas	In good order / nothing of concern	None
Sancreed	Seats - by the Church (two of)	17/01/23	Stuart Thomas	In good order / nothing of concern	None
Drift	Car park	18/04/23	Mark Hawkins	In good order / nothing of concern	None
Drift	Noticeboard	17/01/23	Mark Hawkins	Perspex is becoming cloudy and may need replacing soon.	None
Drift	Seat	17/01/23	Mark Hawkins	In good order / nothing of concern	None
Newbridge	Noticeboard	18/04/23	Michael Harvey	Risk of breaking glass when opening against granite	Purchase a rubber bung to attach to the door.
Newbridge	Seat	17/01/23	Peter James	In good order / nothing of concern	None

Newbridge	VAS 1	17/01/23	Peter James	In good order / nothing of concern	None
Newbridge	VAS2				

External Meetings

Reports from external meetings attended:

- 20 is plenty roll out - Mon 24 Apr 2023 on Teams – no report

Details of upcoming external meetings:

- 20s Plenty Site Notices - Fri 19 May 2023 11:30–12:30 on Teams – Kate Goodman to attend.
- Police Liaison Meeting – Tue 23rd May 19:00-20:30 on Teams – Mark Hawkins will attend.
- West Penwith, St Erth & St Ives Community Area Partnership – 28<sup>th</sup> June 6pm St Johns Hall – William James will attend.
- Police Liaison Meeting – Tue 29th August at 19:00-20:30 on Teams
- Police Liaison Meeting – Tue 28th November at 19:00-20:30 on Teams

Items for next meeting agenda

Clerk – appointment of a new Clerk

Councillors – co-option of new Councillors

Next meeting

Ordinary meeting on Tuesday 20<sup>th</sup> June in Sancreed Village Hall.

There being no further business the Chairman closed the meeting at 8.12pm.

**Chairman**

**20<sup>th</sup> June 2023**