

## Sancreed Parish Council - Ordinary Meeting - Agenda

Website: [www.sancreedparishcouncil.org](http://www.sancreedparishcouncil.org) - Email: [sancreedparish@gmail.com](mailto:sancreedparish@gmail.com) -

Chairman: Stuart Thomas - Clerk: Cassandra Crisp

**Venue: Mary Williams Memorial Hall, Sancreed, Penzance TR20 8QS**

**Date: Tuesday 21<sup>st</sup> February 2023 at 7.00pm**

The councillors and public are invited to attend the above meeting.

### Apologies

To accept any apologies for absence.

### Minutes

To accept minutes of - Sancreed Parish Council Meeting of 17<sup>th</sup> January 2023

### Declarations of Interest

To accept any declarations of interest in accordance with the agenda.

### Public Participation

To receive information and comments from the public.

### Comments

To receive information and comments from:

- Chairman
- Councillor's
- Cornwall Councillor
- Clerk

### Action points from previous meeting (if not covered elsewhere in Agenda)

- Jubilee trees - replacement of apple trees. **Action: Paul Nicholson to purchase trees and plant accordingly during the planting season.**
- Jubilee plaques – instalment of signs. **Action: Paul Nicholson to install accordingly.**
- Newbridge – bench – replacement of previously removed bench – to receive an update.

## New Items for the Agenda

Website – to agree to setup a new website from Curtis Website Design.

## Footpaths and Highways

- Footpaths committee – to receive an update.
  - To agree to accept LMP cutting grant of £3,168.62
  - To agree to the appointment of a contractor to undertake LMP cutting
  - To note DMMO order – WCA 654 - Addition of a Bridleway together with the Upgrade of Footpath to Bridleway at Caer Bran Farm
- Faulty Newbridge VAS – to receive an update.
- Tremethick Cross – concern about the safety of the junction – to receive an update.
- Salt / grit bins – to receive an update.

## Planning

- Planning applications – to consider a response to consultation by the planning authority on the following planning applications and any other applications received after the publication of this agenda.
- Planning decisions – to receive an update
  - PA22/09337 - Proposal Conversion of agricultural buildings to form two self-contained residential units - Treganhoe Farm Access Track To Treganhoe Farm Sancreed Penzance Cornwall TR20 8RH - Ivor and Susan James - Withdrawn
  - PA22/09335 - Conversion of agricultural buildings to form four self-contained residential units - Treganhoe Farm Sancreed Penzance Cornwall TR20 8RH - Ivor and Susan James - Withdrawn
- Planning application received after last meeting but require comment prior this meeting
- Any other matters concerning planning in the parish

## Policies and Procedures

To agree to adopt the following policies and procedures:

- Standing Orders
- Financial Regulations
- Risk Register
- Reserves Policy
- Code of Conduct
- Data Protection Policy
- Document Retention Policy
- Freedom of Information Policy
- FOI Model Publication Scheme
- Subject Access Request Policy
- General Privacy Notice
- Complaints Procedure
- Broadcasting & Media Policy
- Social Media Policy

- Statement of Internal Controls

### Finance

To agree the payments of accounts:

- Laptop – C Crisp (purchased from Currys) - £224.50 (50% of £449)
- Printer – C Crisp (purchased from HP) - £64.99 (50% of £129.98)
- Grit bins – Cornwall Council (CORMAC) - £777.49
- Trees – Paul Nicholson - £28.00
- Room rent – Mary Williams Hall - £192.00
- Bench – Tim Bennett - £336.00

Confirmation of standing orders:

- Salary (Clerk) – C Crisp - £323.20

To confirm payments received:

- None

Other finance matters:

- Mole valley account – update

### Risk assessments / inspections

Update from Councillors.

### External Meetings

Reports from external meetings attended:

- West Penwith Community Network Panel – Thursday 19<sup>th</sup> January 2023 @ 19:00

Details of upcoming external meetings:

- CNP Police Liaison Meeting - 28<sup>th</sup> February 2023 @ 19:00 – on Teams
- West Penwith Community Network Panel – Thursday 16<sup>th</sup> March 2023 @ 19:00
- Local Council Planning Training: Climate Emergency DPD policies and planning processes = Wed 22 Mar 2023 15:30 – 17:00 – on Teams
- 20 is plenty roll out - Mon 24 Apr 2023 10am – 1pm – on Microsoft Teams
- 20 is plenty roll out - Tue 2 May 2023 10am – 1pm – on Microsoft Teams

### Items for next meeting agenda

To agree items to be added to the next meeting agenda.

### Next meeting

To confirm the time, date and venue of the next meeting - 7.00 pm on Tuesday 21<sup>st</sup> March 2023 at Mary Williams Memorial Hall.